

What to do in the event of an accident Checklist guide

1. Stop

You should always stop at the scene if you think that your accident has caused:

- Injuries to people or domesticated animals
- Damage to vehicles or roadside fixtures

2. Do you need the emergency services?

Call 999 immediately if:

- Any of the people involved are in need of urgent medical attention (ask for an ambulance)
- The road is blocked or damaged (ask for the police)
- Someone leaves the scene without exchanging details (ask for the police)
- If the police are in attendance note down the Police Officer's number

3. Are there any witnesses?

- Try and get the names, addresses and vehicle registrations of any witnesses.

4. Exchange details with other drivers

All drivers involved in the accident must exchange details. Try to obtain as much of the following as possible from all of the drivers involved:

- Name, Address, Telephone number, Vehicle registration, Vehicle make and model, Insurance company and policy number, Driving licence number

5. Make a sketch plan or take photographs

Try to make a sketch at the scene of the accident and remember to include as many details as you can. Make notes where possible of:

- Exact time and date
- Street names
- Vehicle locations and directions of travel
- Skid marks and collision points etc.
- Width of road and it's condition
- Weather conditions
- General traffic speed and behavior
- If you feel there are other details worth recording make a note at the scene. Many people carry a camera in their car or have mobile phones with a camera. When taking photos at the accident scene, be careful near busy roads.

Call any of the following branches

W J King Branch List

- 70-88 Park View Road Welling Kent DA16 1SF (Head Office)
Tel: 020 8303 1234 Fax: 020 8298 6433
- 160-164 Long Lane Bexleyheath Kent DA7 5AQ
Tel: 020 8303 2299 Fax: 020 8298 6841
- 93-101 Bromley Common Bromley Kent BR2 9RW
Tel: 020 8464 3456 Fax: 020 8290 9313
- 581-597 Princes Road Dartford Kent DA2 6EA
Tel: 01322 227581 Fax: 01322 294123
- A20 Road Farningham Kent DA4 0DX
Tel: 01322 862366 Fax: 01322 420010
- Overcliffe Gravesend Kent DA11 0EJ
Tel: 01474 565656 Fax: 01474 332409
- Maritime Close Medway City Estate Rochester Kent ME2 4DJ
Tel: 01634 723723 Fax: 01634 723722
- 40 Artillery Place Woolwich London SE18 4AB
Tel: 020 8854 8161 Fax: 020 8305 7010
- 214-226 Main Road Sidcup Kent DA14 6RR
Tel: 020 8309 7788 Fax: 020 8308 0834
- 171 The Brent Dartford Kent DA2 6DQ
Tel: 01322 222171 Fax: 01322 293631
- 129-137 Main Road Sidcup Kent DA14 6PA
Tel: 020 8300 8311 Fax: 020 8269 8609
- 16 Tylney Road Bromley Kent BR1 2RL
Tel: 020 8464 0637 Fax: 020 8464 6915